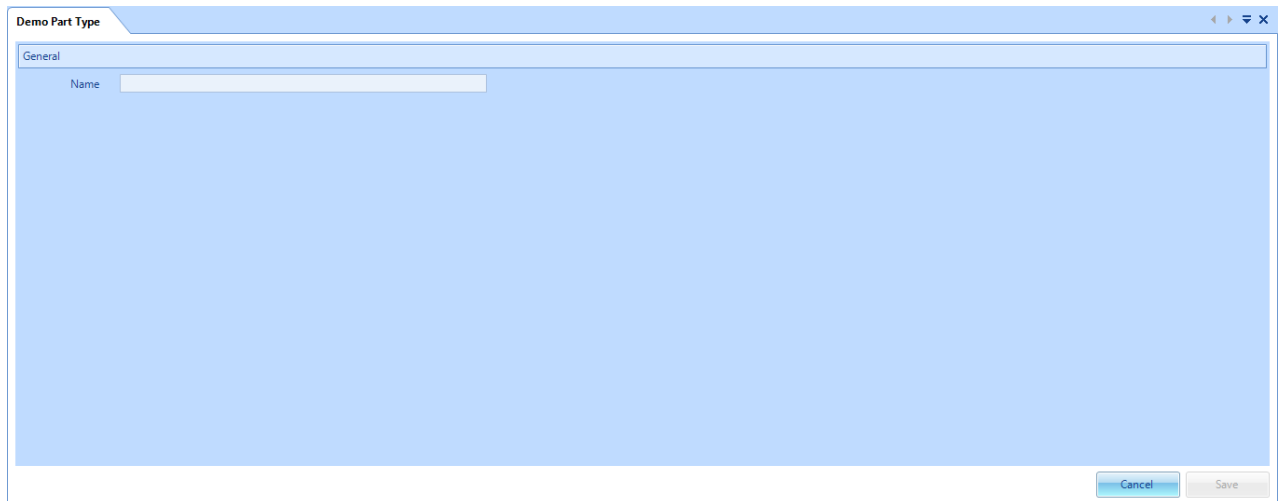


# Adding a Part Type

Wed, Jan 17, 2024 [Part Types](#)

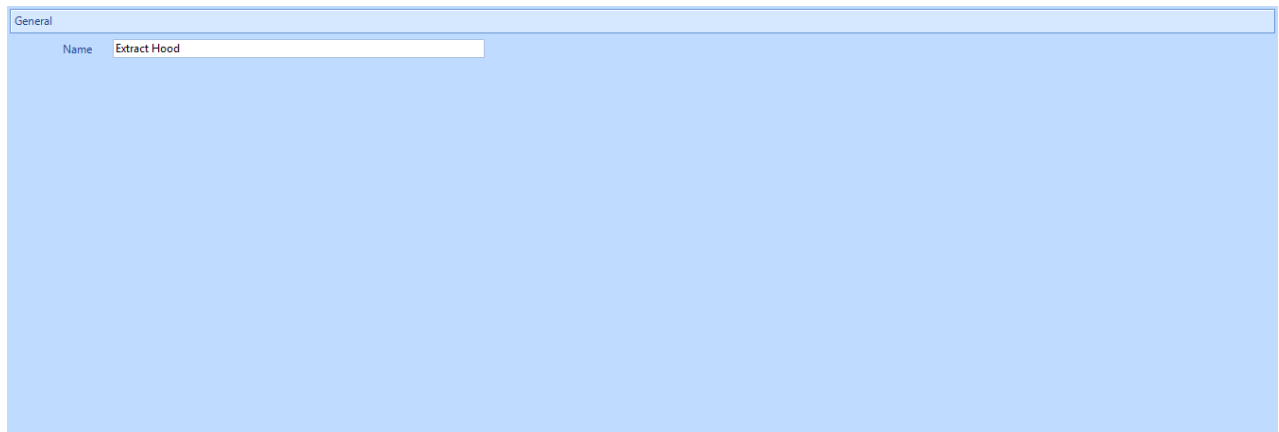
This section allows for the configuration of Part Types. Here Users can decide what Part Types are used in the system and what each one is.

1. From the "Parts" module, click the "Create New Part Type" button.
2. The following Part Type Detail screen will open.



The screenshot shows a window titled "Demo Part Type" with a "General" tab selected. Inside the tab, there is a "Name" label followed by an empty text input field. At the bottom right of the window, there are "Cancel" and "Save" buttons.

3. The next step is to add the name of the Part Type (e.g. Extract Hood).



The screenshot shows the same "Demo Part Type" window with the "General" tab. The "Name" input field now contains the text "Extract Hood". The "Cancel" and "Save" buttons remain at the bottom right.

4. Clicking the "Save" button will save the new Part Type. Clicking "Cancel" will take the User to the previous screen.

Online URL: <https://ostarasystems.knowledgebase.co/article.php?id=106>