

# Contract Periods - Delete Contract Period

Wed, Jan 17, 2024 Contract Actions

1. This allows the User to delete a future contract period. Please note if the contract period has already started the User should **cancel** the contract and recreate the contract. To delete a contract period, highlight the period to be deleted and click on the Delete button.

Contract Contract for Dr Explain

Linked SRA Details

SRA Name: SRA for Dr Explain SRA Unique Reference: 797

SRA Description: SRA for Dr Explain SRA Resource: AMK Maintenance Ltd

Contract Details

Name: Contract for Dr Explain Code: 797/1

Description: Contract for Dr Explain Status: Active

Cancel Contract

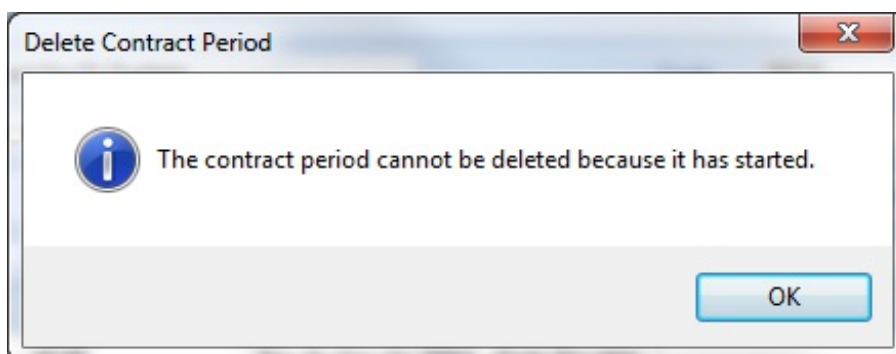
Contract Periods

Start Date	Finish Date	Contract Value	Contract Type	Cancellation Period	Signed	Status
09/04/2013	08/04/2014	£0.00	Pay As You Go PPM - Parts Payable		<input type="checkbox"/>	Active
09/04/2014	08/04/2015	£0.00	Pay As You Go PPM - Parts Payable		<input type="checkbox"/>	Pending

Add View Renew / Copy Delete

Close

2. If the period has already been started (Active) it will give the message below:



3. If the period is in the future (Pending) the User will be asked if they are sure they wish to perform this action? Clicking on 'Yes' will delete the period entirely and clicking on 'No' will take the User back to the previous screen.

Online URL: <https://ostarasystems.knowledgebase.co/article.php?id=204>