

Contract Periods - Delete Contract Period

Wed, Jan 17, 2024 Contract Actions

1. This allows the User to delete a future contract period. Please note if the contract period has already started the User should **cancel** the contract and recreate the contract. To delete a contract period, highlight the period to be deleted and click on the Delete button.

The screenshot shows a web form titled "Contract Contract for Dr Explain". It is divided into three main sections: "Linked SRA Details", "Contract Details", and "Contract Periods".

Linked SRA Details:

- SRA Name: SRA for Dr Explain
- SRA Unique Reference: 797
- SRA Description: SRA for Dr Explain
- SRA Resource: AMK Maintenance Ltd

Contract Details:

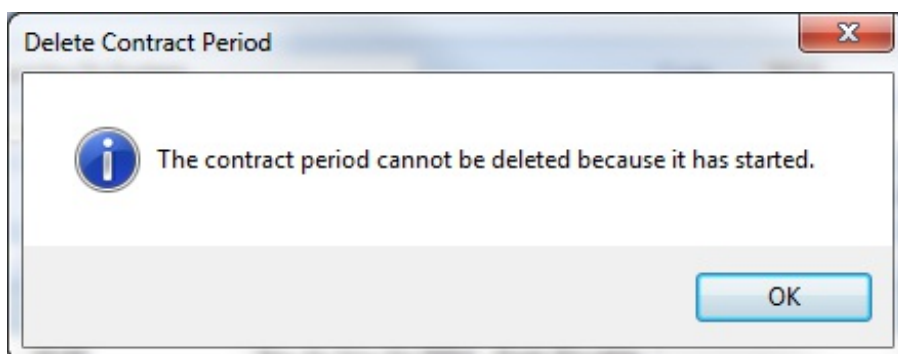
- Name: Contract for Dr Explain
- Code: 797/1
- Description: Contract for Dr Explain
- Status: Active

Contract Periods:

Start Date	Finish Date	Contract Value	Contract Type	Cancellation Period	Signed	Status
09/04/2013	08/04/2014	£0.00	Pay As You Go PPM - Parts Payable		<input type="checkbox"/>	Active
09/04/2014	08/04/2015	£0.00	Pay As You Go PPM - Parts Payable		<input type="checkbox"/>	Pending

Buttons: "Cancel Contract", "Add", "View", "Renew / Copy", "Delete", "Close".

2. If the period has already been started (Active) it will give the message below:



3. If the period is in the future (Pending) the User will be asked if they are sure they wish to perform this action? Clicking on 'Yes' will delete the period entirely and clicking on 'No' will take the User back to the previous screen.

Online URL: <https://ostarasystems.knowledgebase.co/article.php?id=204>