PPMs Tab - Add PPM Assets - Derived

1. To change/add a PPM task period the User will need to highlight the PPM Task that they wish to change/add and then click the "Edit Actions" button.

2. This menu will be displayed:

3. Click on the "Change Task Details" menu option. This screen will then open:

4. Select Derived Asset from the Association Type drop down and click OK.

5. The Reason for Contract Change window will open

6. The user will notice that any assets that match the equipment type of the task will be visible against each building as shown below:

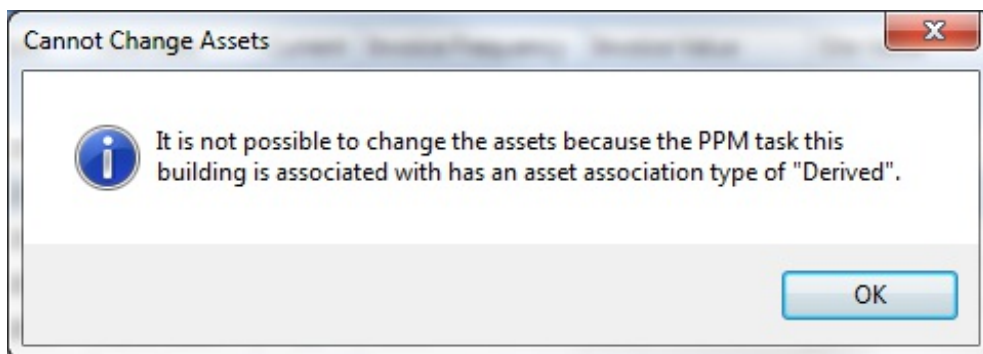| Equipment/Service Type	Invoice Frequency	Invoice Value	Site Value
Auto Folding Door - Derived Asset	None	£0.00	£0.00
Automatic Folding Door, Automatic Revolving Door, Automatic Sliding Door, Automatic Swing Door, Less Abled Automatic Sliding Door and Less Abled Automatic Swin...	None	£0.00	£0.00
Automatic Folding Door, Automatic Revolving Door, Automatic Sliding Door, Automatic Swing Door, Less Abled Automatic Sliding Door and Less Abled Automatic Swin...	Monthly	£0.00	£0.00
Automatic Revolving Door, Automatic Sliding Door, Automatic Swing Door, Less Abled Automatic Sliding Door and Less Abled Automatic Swing Door, Comprehensive	Monthly	£0.00	£0.00

Buildings (5 items selected) — View Actions — Edit Actions

Name	Client	Number	Start Date	End Date	Current	Invoice Frequency	Invoice Value	Site Value	Grouping 1	Grouping 2	Groupi
Filter...	Filter...	Filter...				Filter...	Filter...	Filter...	Filter...	Filter...	Filter...
PENRITH PFS	Dr Explain	21420	01/08/2013	31/07/2014	✓	None	£0.00	£0.00	North		
ABBEYDALE	Dr Explain	142	01/08/2013	31/07/2014	✓	None	£0.00	£0.00	South West		
ABBEYDALE IP	Dr Explain	14230	01/08/2013	31/07/2014	✓	None	£0.00	£0.00	South West		
BEVERLEY PFS	Dr Explain	01420	01/08/2013	31/07/2014	✓	None	£0.00	£0.00	North		
STANGROUND PFS	Dr Explain	41420	01/08/2013	31/07/2014	✓	None	£0.00	£0.00	South East		

Derived Assets — Add Remove

Number	Name	Manufacturer	Location	Warranty
Filter...	Filter...	Filter...	Filter...	
LBEL1	Auto Doors 1	Unknown	Ground Floor, Car Park, Ground Floor	☐
Access	Auto Folding Door 2	Unknown	Ground Floor, External, Common Area	☐

Note: It is not possible to change the derived assets using the add and remove buttons, this message will be displayed when clicking on the add or remove buttons:

Please Note: Assets of the statuses In Service, Out of Service, In Storage and Isolated will be associated to any PPM Work Orders. Scrapped and Decommissioned Assets are not associated to the PPM Work Orders. Assets on a PPM Work Order are derived both during creation of the PPM Work Order, but are also checked again at Work Order Start.

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