Email Rules

The table below lists the type of email sent detailing what triggers them to be sent:

Type of Work Order	Trigger	Email Type	Sent to?
Reactive	On Assign	Assign Email	Resource
Reactive	On Stop Job	Completed Email	Building Contact
Reactive	On Reinstate (assign)	Assign after recall	Resource
Reactive	On De-allocation of an Assigned Work Order	Cancelled (de-allocated) Completed Email	Resource Building Contact
Reactive	On Cancellation	Cancelled Email Completed Email	Resource Building Contact
Quote	On Assign	Assign Email	Resource
Quote	On Stop Job	Completed Email	Building Contact
Quote	On Quote Request	Quote Requested Email	Resource
Quote	On Quote Rejection/Selection	Quote Rejected Email	Resource
Quote	On Cancellation	Cancelled Email Completed Email	Resource Building Contact
PPM	On Assign	Assign Email	Resource
PPM	On Stop Job	Completed Email	Building Contact

Note: Quote rejection emails will only be sent if the resource has been set to Email automatic