## Viewing a Work Order Introduction

💾 Wed, Jan 17, 2024 🛛 🖿 Viewing a Work Order

To view a Work Order, perform the following steps:

- 1. Click on the Work Orders menu.
- 2. The User will then be presented with the following sub menu items:



3. There are a few different ways to find a Work Order in the system.



Quick Search Work Order Work Order List Quick Search Contract Number Bulk Search Work Orders

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