

# Invoice History

When a change is made to an Invoice, a log of the changes and who made them is recorded on the Invoice in the History section. Below is an example of the History on an Invoice:

Status: Unapproved				View Note ▼ Actions
Unapproved	02/06/2016	15:30	Service Callout	
Created	02/06/2016	15:30	Service Callout	2 visits - 2 MOB FEES 10/12/1...
				<div>CancelSave</div>

Each record in the History displays the Status the Invoice was changed to, the Date and Time it was changed, the user that made the change and any Notes regarding the change. If there is a Note on a History item then it can be viewed by clicking the item in the list and selecting the "View Note" button to display the Note in a popup window.