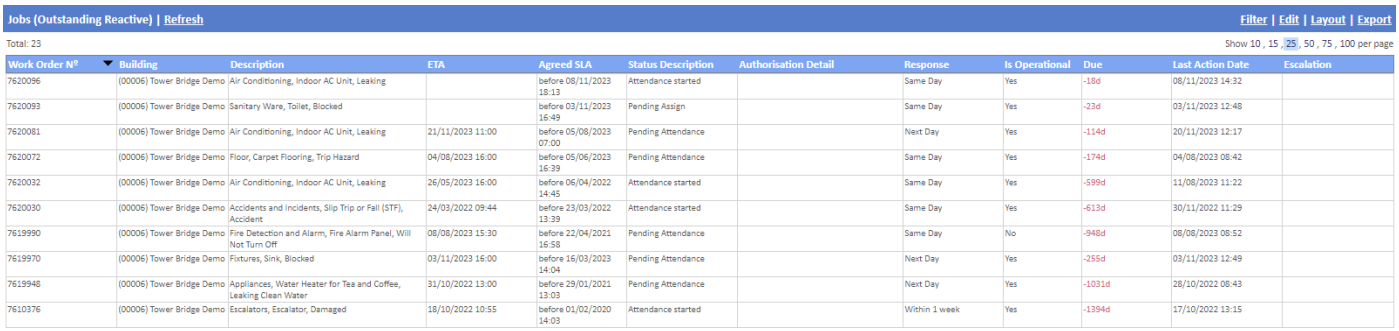
Multi-site Users Introduction

Thu, Jan 18, 2024 Multi-site Users

Some users will have the ability to view jobs across a variety of buildings. These are called ‘Multi-site Users’ and these usually consist of an admin or head office users to easily access information concerning jobs located in several different buildings. The screen below shows and example of what a jobs list would look like for a ‘Multi-site User’:



Jobs (Outstanding Reactive) | Refresh — Filter | Edit | Layout | Export

Total: 23 — Show 10 , 15 , 25 , 50 , 75 , 100 per page

Work Order N°	Building	Description	ETA	Agreed SLA	Status Description	Authorisation Detail	Response	Is Operational	Due	Last Action Date	Escalation
7620096	(00006) Tower Bridge Demo	Air Conditioning, Indoor AC Unit, Leaking		before 08/11/2023 18:13	Attendance started		Same Day	Yes	-18d	08/11/2023 14:32	
7620093	(00006) Tower Bridge Demo	Sanitary Ware, Toilet, Blocked		before 03/11/2023 16:49	Pending Assign		Same Day	Yes	-23d	03/11/2023 12:48	
7620081	(00006) Tower Bridge Demo	Air Conditioning, Indoor AC Unit, Leaking	21/11/2023 11:00	before 05/08/2023 07:00	Pending Attendance		Next Day	Yes	-114d	20/11/2023 12:17	
7620072	(00006) Tower Bridge Demo	Floor, Carpet Flooring, Trip Hazard	04/08/2023 16:00	before 05/06/2023 16:39	Pending Attendance		Same Day	Yes	-174d	04/08/2023 08:42	
7620032	(00006) Tower Bridge Demo	Air Conditioning, Indoor AC Unit, Leaking	26/05/2023 16:00	before 06/04/2022 14:45	Attendance started		Same Day	Yes	-599d	11/08/2023 11:22	
7620030	(00006) Tower Bridge Demo	Accidents and Incidents, Slip Trip or Fall (STF), Accident	24/03/2022 09:44	before 23/03/2022 13:39	Attendance started		Same Day	Yes	-613d	30/11/2022 11:29	
7619990	(00006) Tower Bridge Demo	Fire Detection and Alarm, Fire Alarm Panel, Will Not Turn Off	08/08/2023 15:30	before 22/04/2021 16:58	Pending Attendance		Same Day	No	-948d	08/08/2023 08:52	
7619970	(00006) Tower Bridge Demo	Fixtures, Sink, Blocked	03/11/2023 16:00	before 16/03/2023 14:04	Pending Attendance		Next Day	Yes	-255d	03/11/2023 12:49	
7619948	(00006) Tower Bridge Demo	Appliances, Water Heater for Tea and Coffee, Leaking Clean Water	31/10/2022 13:00	before 29/01/2021 13:03	Pending Attendance		Next Day	Yes	-1031d	28/10/2022 08:43	
7610376	(00006) Tower Bridge Demo	Escalators, Escalator, Damaged	18/10/2022 10:55	before 01/02/2020 14:03	Attendance started		Within 1 week	Yes	-1394d	17/10/2022 13:15	

On the jobs screen there two columns: “Building No” and "Building" and these columns are populated with many different buildings. These can be selected as they normally would and show the details of the job as expected. The jobs shown all depend on the Buildings that the user has access to.

Since this is a Multi-site user, it is possible apply a filter that searches for jobs associated with specific buildings. A filter can be applied to both the “Building No” and "Building" columns. All other functions such as “Search” and “Export” work the same as a Single-site user.

General Filter

Online URL: https://ostarasystems.knowledgebase.co/article.php?id=479