

Home Page Introduction

After successfully logging into the Portal, the Home page is displayed. The Home Page displays a variety of different graphs and links known as “Widgets”. Each of these "Widgets" will display either different sets of data or questions and answers relating to common issues that may occur. There are also a set of tabs, located at the top of the page, which will allow the User to perform specific actions or view certain data.

Here is an example of a typical Client Portal Home page:



Welcome, Ostara User | [Help](#) | [Privacy Policy](#) | [Logout](#)

[Settings](#) | [Change Password](#) | 

HomeJobsCreate JobBuildingAsbestosAssetsFAQReportsMessages

Welcome to the Ostara Systems web portal. (Refresh)

My Outstanding Jobs



Click on a section to view

My Site Compliance

15 current certificate(s)
[Click on above to view compliance certificates](#)

My Building Documents

My Spend To Budget

Current Month

£196.03

Previous Month

£535

Year To Date

£385

£691.13

£987.16

Current Month = £196.03 over budget

Previous Month = £159.13 over budget

Year To Date = £952.16 over budget

Spend

Budget

To view site spend per job, please click on the links above

Reactive Jobs Completed in Last 30 Days



Security

My Messages

1 unread message(s)
[Click on above to view unread messages](#)

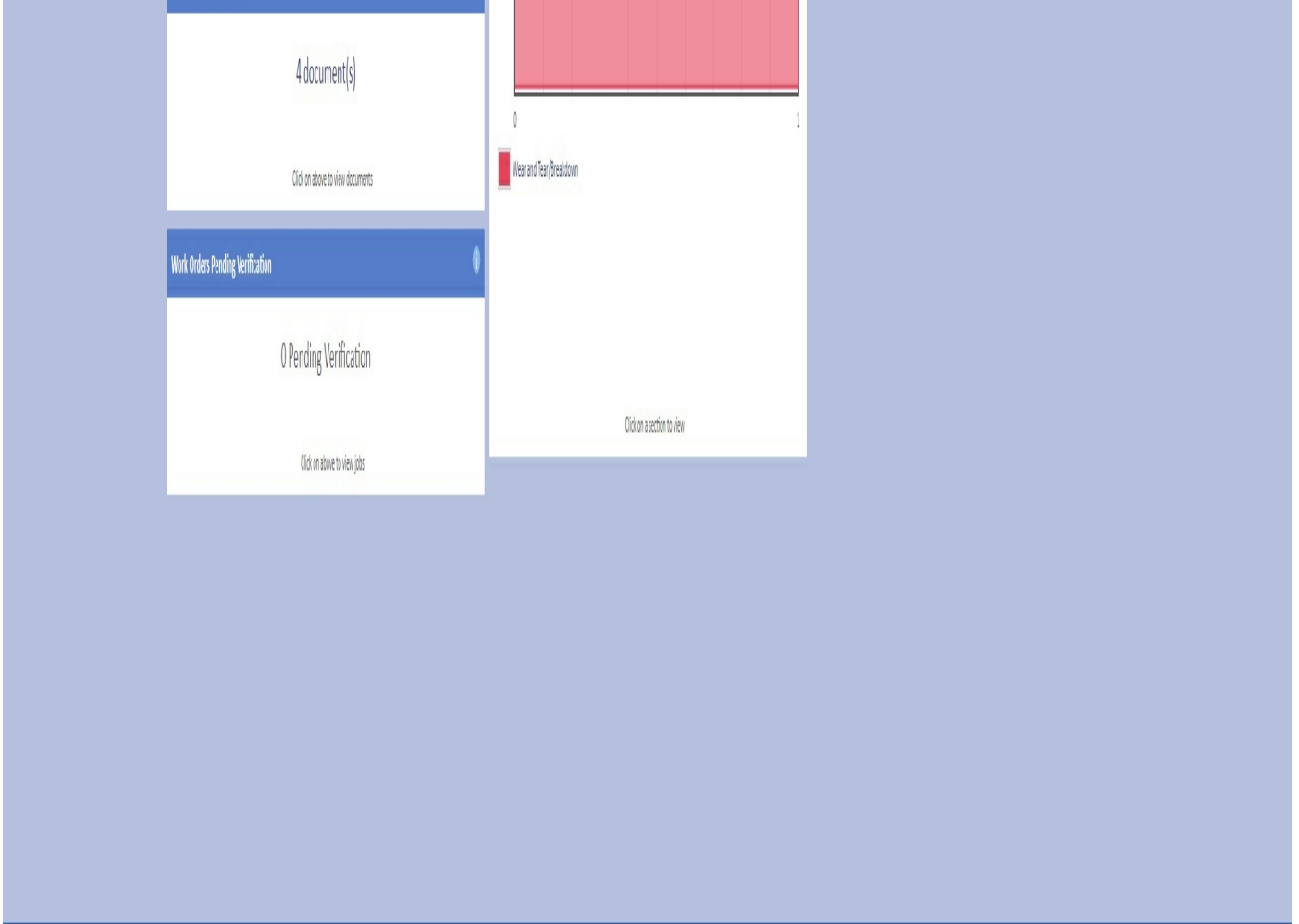
Jobs Awaiting Actions

No Actions Currently Required
[Click on above to view jobs](#)

Health and Safety Jobs

0 Total Accidents/Incidents
0 Outstanding Accidents/Incidents

Powered by [PHPKB](#) (Knowledge Base Software)



There are a couple of useful features that can be performed from the Home page of the Portal. These are:

- [Confirming Site Location](#)
- [Switch Client / Cross-Client Portal](#)
- [Portal Settings](#)
- [Change Password](#)

Online URL: <https://ostarasystems.knowledgebase.co/article.php?id=484>