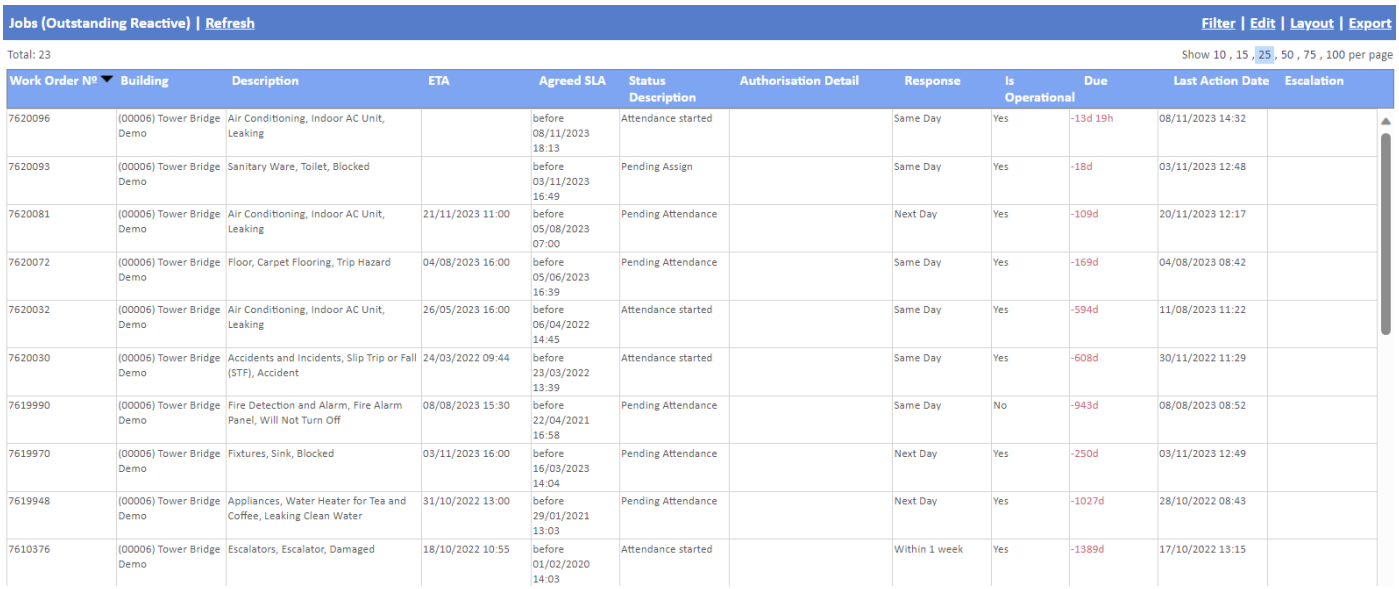
Outstanding Reactive

Thu, Jan 18, 2024 Jobs Tab

The "Outstanding Reactive" list shows all the Reactive jobs that have not yet been completed that are associated to the User. Each job shows a "Due" date on which determines if the job is overdue (in red text), if it is due in the next 15 minutes (in orange text) or if there is longer than 15 minutes till the job is due (in green text). The User can change the number of jobs shown on a single page at one time can be amended to suit their preference as well as being able to filter or export the list to Excel. If the initial list is too large, the User will be required to filter the list down before it is displayed. Clicking a job will display the Job Detail page for the selected job. Below is an example of an "Outstanding Reactive" jobs list:



Jobs (Outstanding Reactive) | Refresh — Filter | Edit | Layout | Export

Total: 23 — Show 10 , 15 , 25 , 50 , 75 , 100 per page

Work Order Nº	Building	Description	ETA	Agreed SLA	Status Description	Authorisation Detail	Response	Is Operational	Due	Last Action Date	Escalation
7620096	(00006) Tower Bridge Demo	Air Conditioning, Indoor AC Unit, Leaking		before 08/11/2023 18:13	Attendance started		Same Day	Yes	-13d 19h	08/11/2023 14:32	
7620093	(00006) Tower Bridge Demo	Sanitary Ware, Toilet, Blocked		before 03/11/2023 16:49	Pending Assign		Same Day	Yes	-18d	03/11/2023 12:48	
7620081	(00006) Tower Bridge Demo	Air Conditioning, Indoor AC Unit, Leaking	21/11/2023 11:00	before 05/08/2023 07:00	Pending Attendance		Next Day	Yes	-109d	20/11/2023 12:17	
7620072	(00006) Tower Bridge Demo	Floor, Carpet Flooring, Trip Hazard	04/08/2023 16:00	before 05/06/2023 16:39	Pending Attendance		Same Day	Yes	-169d	04/08/2023 08:42	
7620032	(00006) Tower Bridge Demo	Air Conditioning, Indoor AC Unit, Leaking	26/05/2023 16:00	before 06/04/2022 14:45	Attendance started		Same Day	Yes	-594d	11/08/2023 11:22	
7620030	(00006) Tower Bridge Demo	Accidents and Incidents, Slip Trip or Fall (STF), Accident	24/03/2022 09:44	before 23/03/2022 13:39	Attendance started		Same Day	Yes	-608d	30/11/2022 11:29	
7619990	(00006) Tower Bridge Demo	Fire Detection and Alarm, Fire Alarm Panel, Will Not Turn Off	08/08/2023 15:30	before 22/04/2021 16:58	Pending Attendance		Same Day	No	-943d	08/08/2023 08:52	
7619970	(00006) Tower Bridge Demo	Fixtures, Sink, Blocked	03/11/2023 16:00	before 16/03/2023 14:04	Pending Attendance		Next Day	Yes	-250d	03/11/2023 12:49	
7619948	(00006) Tower Bridge Demo	Appliances, Water Heater for Tea and Coffee, Leaking Clean Water	31/10/2022 13:00	before 29/01/2021 13:03	Pending Attendance		Next Day	Yes	-1027d	28/10/2022 08:43	
7610376	(00006) Tower Bridge Demo	Escalators, Escalator, Damaged	18/10/2022 10:55	before 01/02/2020 14:03	Attendance started		Within 1 week	Yes	-1389d	17/10/2022 13:15	

Please Note: These views are customisable, and there are a number of columns that are not shown by default that can be added in should the User require them. A User can edit their views from the Portal Settings page.

Online URL: https://ostarasystems.knowledgebase.co/article.php?id=506