

# Outstanding PPM

The "Outstanding PPM" list shows all the PPM jobs that have not yet been completed that are associated to the User Each job shows a "Due" date on which determines if the job is overdue (in red text), if it is due in the next 15 minutes (in orange text) or if there is longer than 15 minutes till the job is due (in green text). The User can change the number of jobs shown on a single page at one time can be amended to suit their preference as well as being able to filter or export the list to Excel. If the initial list is too large, the User will be required to filter the list down before it is displayed. Clicking a job will display the Job Detail page for the selected job. Below is an example of an "Outstanding PPM" jobs list:

Jobs (Outstanding PPM) | Refresh

Filter | Edit | Layout | Export

Total: 6

Show 10 , 15 , 25 , 50 , 75 , 100 per page

Work Order N°	Building	Description	ETA	Agreed SLA	Status Description	Authorisation Detail	Response	Is Operational	Due	Last Action Date	Escalation
6485557	(00006) Tower Bridge Demo	Fire Extinguisher	21/02/2014 08:30	before 28/02/2014 17:30	Attendance paused - job incomplete			Yes	-3553d	17/02/2014 13:05	
6560763	(00006) Tower Bridge Demo	Lift Inspection	30/04/2014 20:30	between 21/08/2013 00:00 and 20/09/2013 23:59	Pending Attendance			Yes	-3714d	20/09/2013 16:09	
6851628	(00006) Tower Bridge Demo	Cash Point Unit (CPU), Chilled Full Height Glass Door Cabinet, Chilled Half Height Cabinet, Chilled Half Height Glass Door Cabinet, Chilled Multideck Cabinet, Frozen Full Height Glass Door Cabinet	28/02/2014 09:45	between 01/10/2013 00:00 and 31/10/2013 23:59	Pending Attendance			Yes	-3673d	31/01/2014 09:31	
6876553	(00006) Tower Bridge Demo	Product Service, PPM - Legislative Inspection	08/06/2016 15:51	between 01/08/2013 00:00 and 31/10/2013 23:59	Attendance paused - job incomplete			Yes	-3673d	07/06/2016 15:51	
6878046	(00006) Tower Bridge Demo	Pest Elimination		between 01/08/2013 00:00 and 30/09/2013 23:59	Pending Attendance			Yes	-3704d	06/08/2013 01:02	
7032108	(00006) Tower Bridge Demo	Pest Elimination		between 01/10/2013 00:00 and 30/11/2013 23:59	Pending Attendance			Yes	-3643d	03/10/2013 00:17	

**Please Note:** These views are customisable, and there are a number of columns that are not shown by default that can be added in should the User require them. A User can edit their views from the [Portal Settings](#) page.