

Outstanding Quote

The "Outstanding Quote" list shows all the Quote jobs that have not yet been completed that are associated to the User Each job shows a "Due" date on which determines if the job is overdue (in red text), if it is due in the next 15 minutes (in orange text) or if there is longer than 15 minutes till the job is due (in green text). The User can change the number of jobs shown on a single page at one time can be amended to suit their preference as well as being able to filter or export the list to Excel. If the initial list is too large, the User will be required to filter the list down before it is displayed. Clicking a job will display the Job Detail page for the selected job. Below is an example of an "Outstanding Quote" jobs list:

Jobs (Outstanding Quote) | Refresh

Filter | Edit | Layout | Export

Total: 1673

1 2 3 4 5 6 7 8 9 10 >> >|

Show 10 , 15 , 25 , 50 , 75 , 100 per page

Work Order №	Building	Description	ETA	Agreed SLA	Status Description	Authorisation Detail	Response	Is Operational	Due	Last Action Date	Escalation
7609734	Solihull	Roof, Flat Roof		before 26/02/2016 16:00	Pending Assign	In Authorisation	Within 1 week	Yes	-2825d	22/02/2016 14:10	
7609706	Gloucester Quays	Heating, Gas Combi Boiler		before 11/12/2015 13:00	Pending Assign		Within 1 week	Yes	-2903d	07/12/2015 11:28	
7473641	[06617] Dundee Kingsway West RP	Smoke Extraction, Smoke Extract		before 24/02/2014 17:30	Pending Assign	In Authorisation	Within 1 month	Yes	-3557d	17/02/2014 16:56	
7473615	[06566] Wyvern Retail Park	Intruder Alarm, Intruder Alarm Activation		before 17/03/2014 17:00	Pending Acceptance	Authorised by Boots Commercial MML on 17/02/2014 16:40	Within 1 month	Yes	-3536d	16/05/2014 14:02	
7473377	[00292] Newport	Air Conditioning, Indoor AC Unit		before 03/03/2014 17:00	Pending Assign	In Authorisation	Within 1 month	Yes	-3550d	16/05/2014 14:02	
7473323	[01810] Nuneaton	External Fabric, Window		before 03/03/2014 17:30	Pending Assign	In Authorisation	Within 1 month	Yes	-3550d	16/05/2014 14:02	
7473264	[06485] Clapham	External Fabric, Window		before 24/02/2014 18:30	Pending Assign	In Authorisation	Within 1 month	Yes	-3557d	16/05/2014 14:02	
7473252	[05165] Ashton Under Lyne	Cash Office, Safe		before 03/03/2014 17:00	Pending Assign	In Authorisation	Within 1 month	Yes	-3550d	16/05/2014 14:02	
7473160	[01086] Southgate	External Fabric, External Fascia		before 17/03/2014 17:00	Pending Acceptance	Authorised by Boots Commercial MML on 17/02/2014 13:32	Within 1 month	Yes	-3536d	17/02/2014 13:33	
7473155	[01086] Southgate	Roller Shutter, Manual Roller Shutter		before 03/03/2014 17:00	Pending Acceptance	Authorised by Boots Commercial MML on 17/02/2014 13:32	Within 1 month	Yes	-3550d	17/02/2014 13:33	
7473063	[06582] Great Yarmouth	Automatic Door, Automatic Sliding Door		before 03/03/2014 18:00	Pending Assign	In Authorisation	Within 1 month	Yes	-3550d	16/05/2014 14:02	

Please Note: These views are customisable, and there are a number of columns that are not shown by default that can be added in should the User require them. A User can edit their views from the [Portal Settings](#) page.