

Pending Authorisation

📅 Fri, Jan 19, 2024 📁 [Jobs Tab](#)

The "Pending Authorisation" Work Order list shows all the jobs that are currently in the Authorisation process. This list would typically be given to a Resource User so that they are able to view Work Orders that are locked in Authorisation as these Work Orders are removed from all other lists to avoid attendance by Resources to non-approved Work Orders.

This list requires a specific permission before it is visible. The User can change the number of jobs shown on a single page at one time can be amended to suit their preference as well as being able to filter or export the list to Excel. If the initial list is too large, the User will be required to filter the list down before it is displayed. Clicking a job will display the Job Detail page for the selected job. Below is an example of a "Pending Authorisation" jobs list:

Work Order Nº	Building	Description	ETA	Attendance	End Date	Agreed SLA	Type of Work Order	Status Description	Authorisation Detail	Response	Is Operations	Due	Last Action Date
7610039	(00006) Tower Bridge Demo	Fire Detection and Alarm, Fire Alarm Panel, Alarm Activation		07/07/2018 12:30		before 07/07/2018 12:30	Reactive	Pending Assign	In Authorisation	Greater than 2 months	Yes	-1964d	26/06/2018 14:55

Please Note: That Work Orders returned to the Resource for re-valuation will be highlighted in the Authorised? column so that the Resource knows there is an outstanding action on them.

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