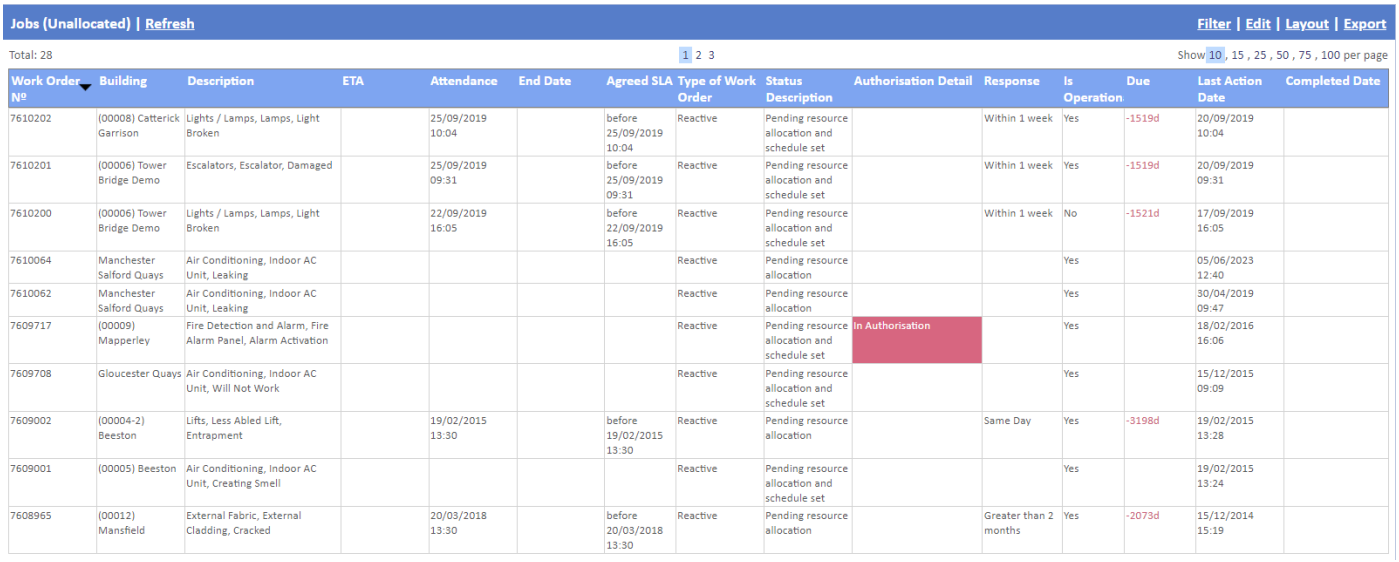
# Unallocated Jobs

Fri, Jan 19, 2024 Jobs Tab

The "Unallocated" list shows all Reactive jobs that are currently not allocated to Resource. Each job shows a "Due" date on which determines if the job is overdue (in red text), if it is due in the next 15 minutes (in orange text) or if there is longer than 15 minutes till the job is due (in green text). The User can change the number of jobs shown on a single page at one time to suit their preference as well as being able to filter or export the list to Excel. If the initial list is too large, the User will be required to filter the list down before it is displayed. Clicking a job will display the Job Detail page for the selected job. Below is an example of an "Unallocated" jobs list:



**Jobs (Unallocated) | Refresh** — Filter | Edit | Layout | Export

Total: 28 — 1 2 3 — Show 10, 15, 25, 50, 75, 100 per page

| Work Order № | Building | Description | ETA | Attendance | End Date | Agreed SLA | Type of Work Order | Status Description | Authorisation Detail | Response | Is Operation | Due | Last Action Date | Completed Date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7610202 | (00008) Catterick Garrison | Lights / Lamps, Lamps, Light Broken | | 25/09/2019 10:04 | | before 25/09/2019 10:04 | Reactive | Pending resource allocation and schedule set | | Within 1 week | Yes | -1519d | 20/09/2019 10:04 | |
| 7610201 | (00006) Tower Bridge Demo | Escalators, Escalator, Damaged | | 25/09/2019 09:31 | | before 25/09/2019 09:31 | Reactive | Pending resource allocation and schedule set | | Within 1 week | Yes | -1519d | 20/09/2019 09:31 | |
| 7610200 | (00006) Tower Bridge Demo | Lights / Lamps, Lamps, Light Broken | | 22/09/2019 16:05 | | before 22/09/2019 16:05 | Reactive | Pending resource allocation and schedule set | | Within 1 week | No | -1521d | 17/09/2019 16:05 | |
| 7610064 | Manchester Salford Quays | Air Conditioning, Indoor AC Unit, Leaking | | | | | Reactive | Pending resource allocation | | | Yes | | 05/06/2023 12:40 | |
| 7610062 | Manchester Salford Quays | Air Conditioning, Indoor AC Unit, Leaking | | | | | Reactive | Pending resource allocation | | | Yes | | 30/04/2019 09:47 | |
| 7609717 | (00009) Mapperley | Fire Detection and Alarm, Fire Alarm Panel, Alarm Activation | | | | | Reactive | Pending resource allocation and schedule set | In Authorisation | | Yes | | 18/02/2016 16:06 | |
| 7609708 | Gloucester Quays | Air Conditioning, Indoor AC Unit, Will Not Work | | | | | Reactive | Pending resource allocation and schedule set | | | Yes | | 15/12/2015 09:09 | |
| 7609002 | (00004-2) Beeston | Lifts, Less Abled Lift, Entrapment | | 19/02/2015 13:30 | | before 19/02/2015 13:30 | Reactive | Pending resource allocation | | Same Day | Yes | -3198d | 19/02/2015 13:28 | |
| 7609001 | (00005) Beeston | Air Conditioning, Indoor AC Unit, Creating Smell | | | | | Reactive | Pending resource allocation and schedule set | | | Yes | | 19/02/2015 13:24 | |
| 7608965 | (00012) Mansfield | External Fabric, External Cladding, Cracked | | 20/03/2018 13:30 | | before 20/03/2018 13:30 | Reactive | Pending resource allocation | | Greater than 2 months | Yes | -2073d | 15/12/2014 15:19 | |

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