

Permission Name	Associated Category	Purpose	Dependencies
Can Add Invoice Documents	Finance	Ability to Add documents to Invoice submissions	Can View Invoice Documents, Can Add Work Order Invoice, Can Edit Invoices, Can Edit Work Orders, Can List Work Order Filters, Can Make and Receive Calls, Can Manage Instant Work Order Lists, Can Manage Private Work Order Filters OR Can Quick Search Work Order
Can Approve And Validate Invoices	Finance		
Can Approve Invoices	Finance	Allows user to set unapproved Invoices to approved. Enables the Approve action	Can Edit Invoices, Can View Invoices
Can Assign Invoice To Work Order	Finance	Provides the ability to assign a Work Order to an Invoice. Enables the Assign To Work Order button for unallocated Invoices in the Finance tab	Can Edit Invoices, Can View Invoices
Can Bulk Submit Invoices for Payment	Finance	Enables the Bulk Pay Invoices button in the Ribbon Menu and allows users to pay all Invoices for the selected Client	Can Edit Invoices, Can View Invoices
Can Bulk Validate Invoices	Finance	Enables the Bulk Validate Invoices button in the Ribbon Menu and allows users to validate all Invoices for the selected Client	Can Edit Invoices, Can View Invoices
Can Change No Further Invoice	Finance	Ability to set the flag that no further invoices are required. Enables the No further invoice expected tick box in invoices	Can Edit Invoices, Can View Invoices, Can Add Work Order Invoice
Can Create Client Invoices	Finance	Provides the ability to create Client Invoices. Enables the Create New Client Invoices button in the Finance module. This also enables the User to view Client Invoices and quick search Client Invoices	
Can Create Credit Notes	Finance	Provides ability to create Credit Notes and enables the Create New Credit Notes button. Allows users to add Credit Notes to Work Orders from the Finance section of the Work Order	
Can Create Invoices	Finance	Provides ability to create Invoices and enables the Create New Invoices button. Allows users to add Invoices to Work Orders from the Finance section of the Work Order	Can List Work Order Filters, Can Make and Receive Calls, Can Manage Instant Work Order Lists
Can Create Proforma Invoices	Finance		

Can Delete Client Invoices	Finance	User can delete Client Invoices. This also enables the User to view Client Invoices and quick search Client Invoices	
Can Delete Invoice Documents	Finance	Ability to Delete documents from Invoice submissions	Can View Invoice Documents, Can Add Work Order Invoice, Can Edit Invoices, Can Edit Work Orders, Can List Work Order Filters, Can Make and Receive Calls, Can Manage Instant Work Order Lists, Can Manage Private Work Order Filters OR Can Quick Search Work Order
Can Delete Invoices	Finance	Enables the ability to delete Invoices	Can View Invoices, Can Edit Invoices
Can Edit Client Invoices	Finance	Provides the ability to edit the Invoice Details section of a Client Invoice. This also enables the User to view Client Invoices and quick search Client Invoices	
Can Edit Finance Periods	Finance	Ability to add and edit finance periods for a client. Enables the Finance Periods button	
Can Edit Invoice Tolerances	Finance	Ability to edit the Invoice Tolerances section in the system. This impacts the tolerances applied to Resource-Submitted Invoices via the Portal	
Can Edit Invoices	Finance	Allows User to edit/modify invoices	Can View Invoices
Can Edit Revenue Budgets	Finance	Ability to change or add Revenue Budgets, Capital Budgets and to override AOVs. Enables the Revenue Budgets, Capital Budgets and Override AOVs buttons	
Can Manually Recalculate Work Order Finance	Finance		
Can Override All Invoice System Reasons	Finance	Ability to override all unapproved reasons added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Asset is under warranty	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Attendance cost query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Authorisation refused	Finance	Ability to override the unapproved reason stated that is added to an invoice following authorisation refusal of a Work Order	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Awaiting Certificate(s)	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices

Certificate(s)		submission into the system	
Can Override Invoice System Reason: Awaiting Meter Reading(s)	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Awaiting RFI	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Below minimum value for capitalisation	Finance		
Can Override Invoice System Reason: CIS wo, but costs not split	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Comprehensive contract	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Contractor account on-hold	Finance		
Can Override Invoice System Reason: Cost exceeds contract agreement	Finance		
Can Override Invoice System Reason: Delivery charge query	Finance		
Can Override Invoice System Reason: Desktop audit fail	Finance		
Can Override Invoice System Reason: Desktop audit pending	Finance		
Can Override Invoice System Reason: Duration on site greater than one working day	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Fixed cost estimate query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Invoice varies to the pre-agreed cost	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System		Ability to override the unapproved reason stated that	

Invoice System Reason: Labour cost estimate query	Finance	unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Line total cost query	Finance		
Can Override Invoice System Reason: Misc cost estimate query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: No closed attendance	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: No further invoices expected	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: No mobile usage	Finance		
Can Override Invoice System Reason: Non preferred check-in method	Finance		
Can Override Invoice System Reason: Non segregation of duty	Finance		
Can Override Invoice System Reason: Parts cost estimate query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Parts cost only estimate query	Finance		
Can Override Invoice System Reason: Parts cost query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Plant/Equip/Misc cost query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Proforma invoice	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Rates query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Same day	Finance	Ability to override the unapproved reason stated that	Can Edit Invoices, Can Approve Invoices

visit - not expecting attendance cost		is added to an invoice following submission into the system	
Can Override Invoice System Reason: Staged payment limit exceeded	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Time on site cost query	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Verification Fail	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Work order in authorisation	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Override Invoice System Reason: Work order not at status complete	Finance	Ability to override the unapproved reason stated that is added to an invoice following submission into the system	Can Edit Invoices, Can Approve Invoices
Can Quick Search Invoices	Finance	Enables the Quick Search Invoice button in Finance tab and allows User to view invoices by a specific invoice number	
Can Request Replacement	Finance	Enables the Replacement Requested action in the Actions drop down on Unapproved Invoices	Can Edit Invoices
Can Set Invoice To Paid	Finance	Ability to pay Invoices in the Finance section. Enables the Pay Invoices action in the Actions drop down after opening an Invoice and the Right-Click action from the Invoice list	Can View Invoices, Can Validate Work Order Invoices
Can Submit Client Invoices	Finance	Allows User to submit Client Invoices. This also enables the User to view Client Invoices and quick search Client Invoices	
Can Undo Submit Client Invoices	Finance	Enables the User to reverse the submission of a Client Invoice	
Can Validate Work Order Invoices	Finance	Allows user to set approved Invoices to validated. Enables the Validate action action in the Actions drop down after opening an Invoice and the Right-Click action from the Invoice list	Can Edit Invoices, Can View Invoices
Can View Client Invoices	Finance	Enables the User to view Client Invoices and quick search Client Invoices. Enables the View Client	

		Invoices and Quick Search Client Invoices buttons	
Can View Consolidated Invoices	Finance	Provides the ability to view Consolidated Invoices in the system	
Can View Invoice Documents	Finance	Ability to View documents on Invoice submissions	Can Add Work Order Invoice, Can Edit Invoices, Can Edit Work Orders, Can List Work Order Filters, Can Make and Receive Calls, Can Manage Instant Work Order Lists, Can Manage Private Work Order Filters OR Can Quick Search Work Order
Can View Invoice Tolerances	Finance	Ability to view the Invoice Tolerances section in the system. This impacts the tolerances applied to Resource-Submitted Invoices via the Portal	
Can View Invoices	Finance	Allows User to view the Invoices table and enables the View Invoices button in the Finance tab and in the Work Orders tab.	
Can View Unallocated Invoices	Finance	Provides the ability to view Unallocated Invoices in the system	

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