


















Change - Project Budget

📅 Fri, Jan 19, 2024 📁 [Change Button](#)

There maybe cases where the job should be charged under Capital rather than Revenue. To do this, the User will need to change the Project Budget code on the job. This can be done using the "Change - Project Budget" button.

1. On the Job Detail screen, select the "Change" button to display the extra change options. Click "Change - Project Budget" to display the Change - Project Budget pop up.

			
Set Estimate	Set Fixed Cost	Recall Job	Remove Linked Work Order
			
Amend Parts/Equipment	Send Email	Feedback >	Link Work Order >
		<div>   Change - Equipment/Service Type  Change - Reason  Change - Assets  Change - Project Budget </div>	
Add Notes >	Change >		
			
View Notes History			
			Add/Edit/View Custom Data

2. A list of different budgets are shown for the current Finance Period. The Finance Period can be changed from the drop down and will show the codes for the selected year. If the code to be added is a Revenue code, click "Show Revenue" and select the code here. Click "Show Capital" to go back to the Capital codes. Click the desired code to apply it to the job.

Finance Period 03/03/2020 - 02/03/2021 ▼

Code	Description	Start Date	End Date	Total Budget
REFURB	Refurbishment Projects (Capital)	03/03/2020	02/03/2021	250000
REPLACEMENT	Replacement Projects (Capital)	03/03/2020	02/03/2021	450000

Close

A list of different budgets are shown for the current Finance Period. The Finance Period can be changed from the drop down and will show the codes for the selected year. If the code to be added is a Revenue code, click "Show Revenue" and select the code here. Click "Show Capital" to go back to the Capital codes. Click the desired code to apply it to the job.

Note: In some cases, there is Minimum Capitalisation Value in place. This means jobs under the specified value will not be allowed to be Capitalised and the system will display a message stating so. This value is configured by the system administrator.

Online URL: <https://ostarasystems.knowledgebase.co/article.php?id=615>