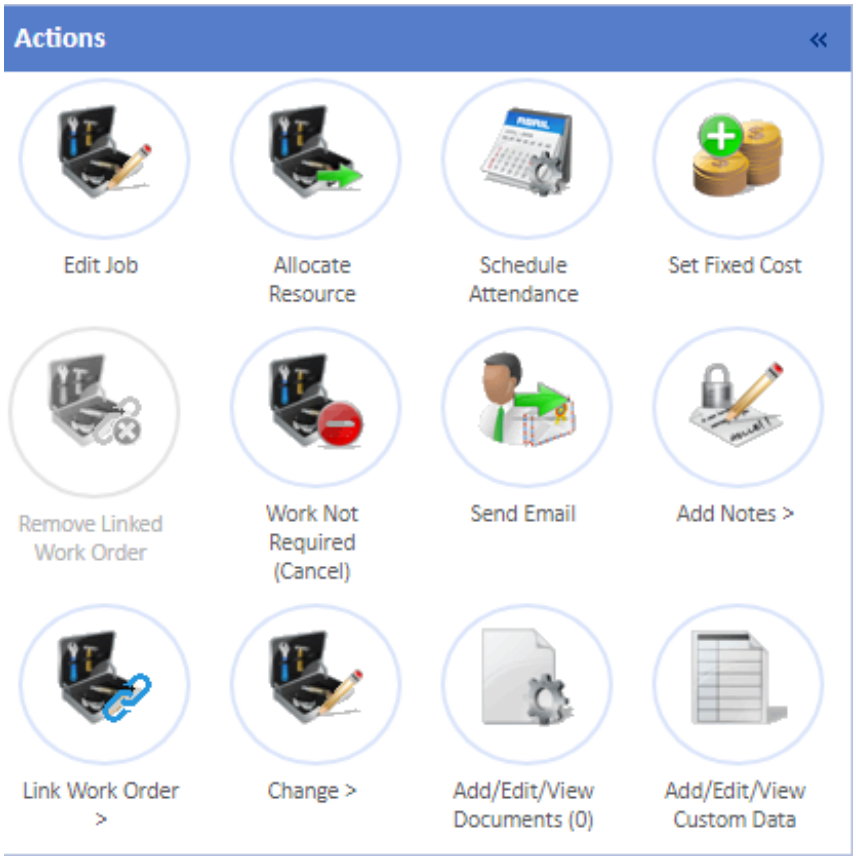
Work Not Required

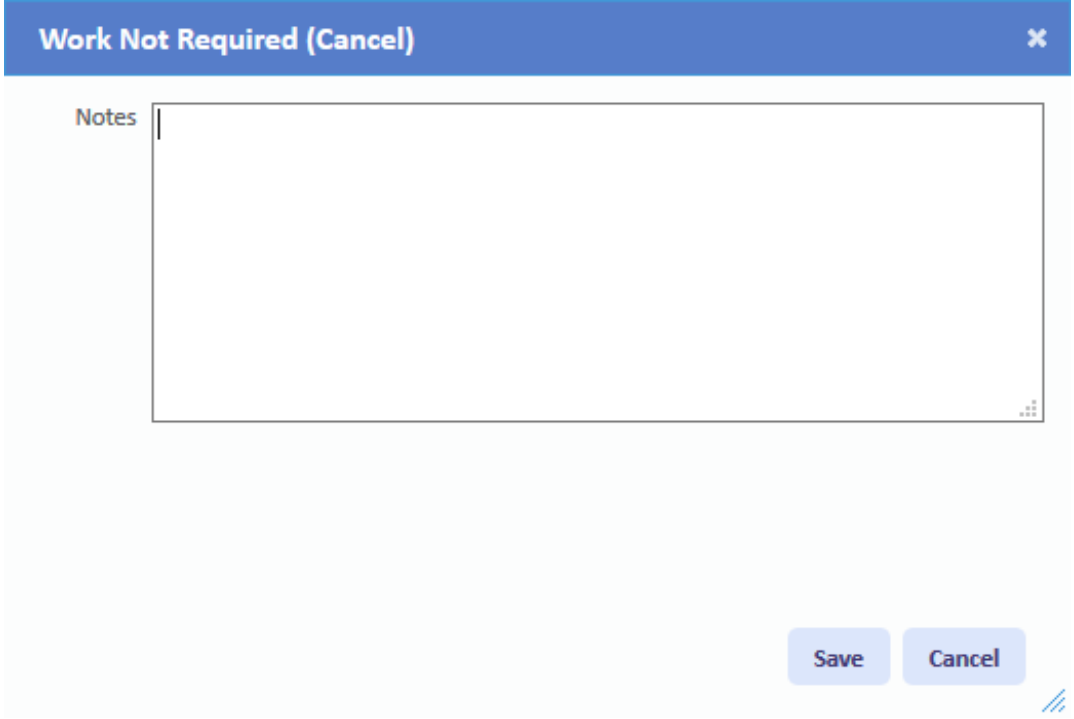
Fri, Jan 19, 2024 Job Detail Actions

Should a Reactive Work Order no longer be required, it is possible to Cancel a Work Order in the Portal. Users who have the permission to perform the Cancel Work Order action will be presented with the "Work Not Required" button.

1. On the Job Detail screen, select the "Allocate Resource/Take" button to display the Allocate Resource/Take pop up.



2. This action will move the Work Order to the relevant cancellation status and allow for a reason to be added explaining the purpose of the cancellation.



Online URL: https://ostarasystems.knowledgebase.co/article.php?id=657