

Job Detail Actions Introduction

📅 Fri, Jan 19, 2024 📁 Job Detail Actions

On the Job Detail page, it is possible for Users to perform specific actions. The actions that can be performed depend on certain factors: the status of the job, the type of job and the permissions the User has against their Profile. If an action is greyed out then this action cannot be performed at this point. Hover the mouse over these greyed out actions for an explanation as to why they are not possible.

Below is list of actions that can be performed on a job:

[Accepting/Refusing Additional Engineers Request](#)

[Accept Job](#)

[Acknowledge](#)

[Add Notes on a Job](#)

[Add or Amend Quotes](#)

[Add/Edit/View Documents](#)

[Add/View/Delete Certificates](#)

[Allocating a Resource](#)

[Allocating/Taking a Job](#)

[Amending Parts/Equipment/Material](#)

[Assign Job - By Email](#)

[Assign Job - By Phone](#)

[Change Button](#)

[Chase Quote Request \(Email\)](#)

[Chase Quote Request \(Phone\)](#)

[Complete Paused Job - No Visit](#)

[Confirm Specification/Send Quote Requests](#)

[Declining To Quote](#)

[Delivery Dates Provided](#)

[Edit Delivery Charge](#)

[Edit Items Received](#)

[Edit Purchase Items](#)

[Editing a Job](#)

[Fixing a Job Remotely](#)

[Linking Work Orders](#)

[Order Not Required](#)

[Passing a Work Order Onto an External Resource](#)

[Performing a Post-Visit Verification](#)

[Providing an ETA](#)

[Providing Feedback](#)

[Providing Quote Details](#)

[Purchase Items Dispatched](#)

[Recall a Job](#)

[Receipt Purchase Items](#)

[Refuse Job](#)
[Remedial Works Required](#)
[Removing Linked Work Orders](#)
[Request ETA Update](#)
[Request Quote Review](#)
[Requesting Additional Engineers](#)
[Reschedule the Attendance](#)
[Resource En Route](#)
[Setting a Cost Estimate](#)
[Setting the Fixed Cost](#)
[Selecting and Deselecting Quotes](#)
[Starting a Job](#)
[Stopping a Job](#)
[Taking a Job](#)
[View Notes History](#)
[Work Not Required](#)

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