

# Portal Introduction

📅 Fri, Jan 19, 2024 📁 [Portal](#)

Welcome to Ostara Systems, a CAFM solution providing clarity and control covering all aspects of Reactive, Planned and Quoted Maintenance; whilst also supporting Financial Controls & Savings; Health & Safety, Legislative Compliance and Risk Management; Sustainability, Energy efficiencies and adherence to CSR targets.

The Ostara Systems User Guide and Help File provides reference materials, guidance and tutorials for using the modules and related features of Ostara Systems.

The Ostara Portal is a website which enables the User to have access to various elements of functionality which can relate to their Buildings, jobs (Work Orders) they have outstanding and any authorisations they need to look at. All of the information shown in the portal is in “real time” and so will be updating constantly to give a true picture of what is happening with a specific Building.

## Features and Functionality

The Client portal provides access to various items which relate to a Building, including the following:

1. Outstanding Jobs
2. Completed Jobs
3. Compliance Certificates
4. FAQs and help guides
5. Creating new jobs. (Work Orders)
6. Revenue Budgets
7. Upcoming PPMs

## Access to the Portal

To gain access to the Portal please follow the link for your Management Company provided by your Helpdesk.

## Video Guide Links

To further help with system usage, we have also created video guides. The following links will provide further assistance to certain areas of the Portal/Mobile:

Mobile App For Contractors: <https://youtu.be/dlmyMIIRoNI>

Asset Management in the Mobile: <https://youtu.be/RfaVIZuDP9E>

Portal Guide for End Users: <https://youtu.be/-nApYo3hKwo>

Online URL: <https://ostarasystems.knowledgebase.co/article.php?id=686>